

Functions Brochure

2024



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Welcome

For function room bookings or more information, please fill out a functions enquiry form on our functions page or scan our QR code and we will get back to you shortly.



We're not just the perfect backdrop for your next function.

Situated on the foreshore of the beautiful Lake Illawarra, the Illawarra Yacht Club function room provides you with a private and intimate setting for your function with breathtaking 180° views.

Our function spaces are easily adaptable to suit a variety of occasions and is the perfect location to celebrate all life's milestones and moments.

- **Weddings**
- **Engagement Parties**
- **Social Gatherings**
- **Baby Showers**
- **Birthday Celebrations**
- **School Formals**
- **Wakes and Memorials**
- **Corporate Functions**
- **Networking Meetings**
- **Seminars**



Function Room

Our Function Room located on the ground floor offers a private and intimate space, that can be decorated to suit your special occasion.

This space has magnificent 180° water views of Lake Illawarra right by our function room balcony doors and lawn.

Fun fact: This room has hosted over 300 functions in the last 2 years.

Capacity: 120

Availability: Monday-Saturday from 10:00am

Duration: 5 hours

Rate: \$500

Inclusions:

- Bar hire
 - Room hire
 - Staffing
 - Seating & tables dressed with white tablecloths
 - Cutlery
 - Glassware
 - Serviettes
 - 2 hours bump in time
-

Function Space Facilities:

- Breathtaking water views
- Bluetooth sound system & microphone
- Free club parking
- Functions bar
- 2 x wall mounted TV's
- Function room bathrooms
- Outdoor balcony

Cafe Room

Our cafe room located on the top floor next to the Boatshed Brasserie offers an intimate space, that can be decorated to suit your special occasion.

This space has magnificent water views of Lake Illawarra and plenty of natural sunlight and has hosted countless joyous functions.

Please note, this room can only be booked 3 months in advance due to uncertainty of upcoming renovations.

Capacity: 65

Availability: Monday-Sunday from 10:00am

Duration: 5 hours

Rate: \$150

Inclusions:

- Room hire
 - Staffing
 - Seating & tables
 - Cutlery
 - Glassware
 - Serviettes
 - 2 hours bump in time
-

Function Space Facilities:

- Breathtaking water views
- Free club parking

Please note guest numbers over 30 are required to order from the functions brochure menu

Board Room

Our Board Room is located on the ground floor inside our function room.

This space is great for intimate business and networking meetings.

Capacity: 15

Availability: Weekdays from 10:00am

Duration: 3 hours

Rate: \$200

Inclusions:

- White board
 - Long board room table with seating
-

Testimonials



Everything from the staff to the atmosphere and everything in between.



I was hosting a wake after my mums funeral. It was an especially tough time but the staff made the event so easy to manage on the day. Thank you a lot for everything.



Just a huge thank you to everyone at the IYC for their help with a wake, seen as everything was organised 2 days before.



We would recommend the yacht club to everyone. Loved the room and loved the service.



I recently attended a function organised by IYC and it was beyond my expectations! The whole event was seamless.



Had 2 functions, team is outstanding!



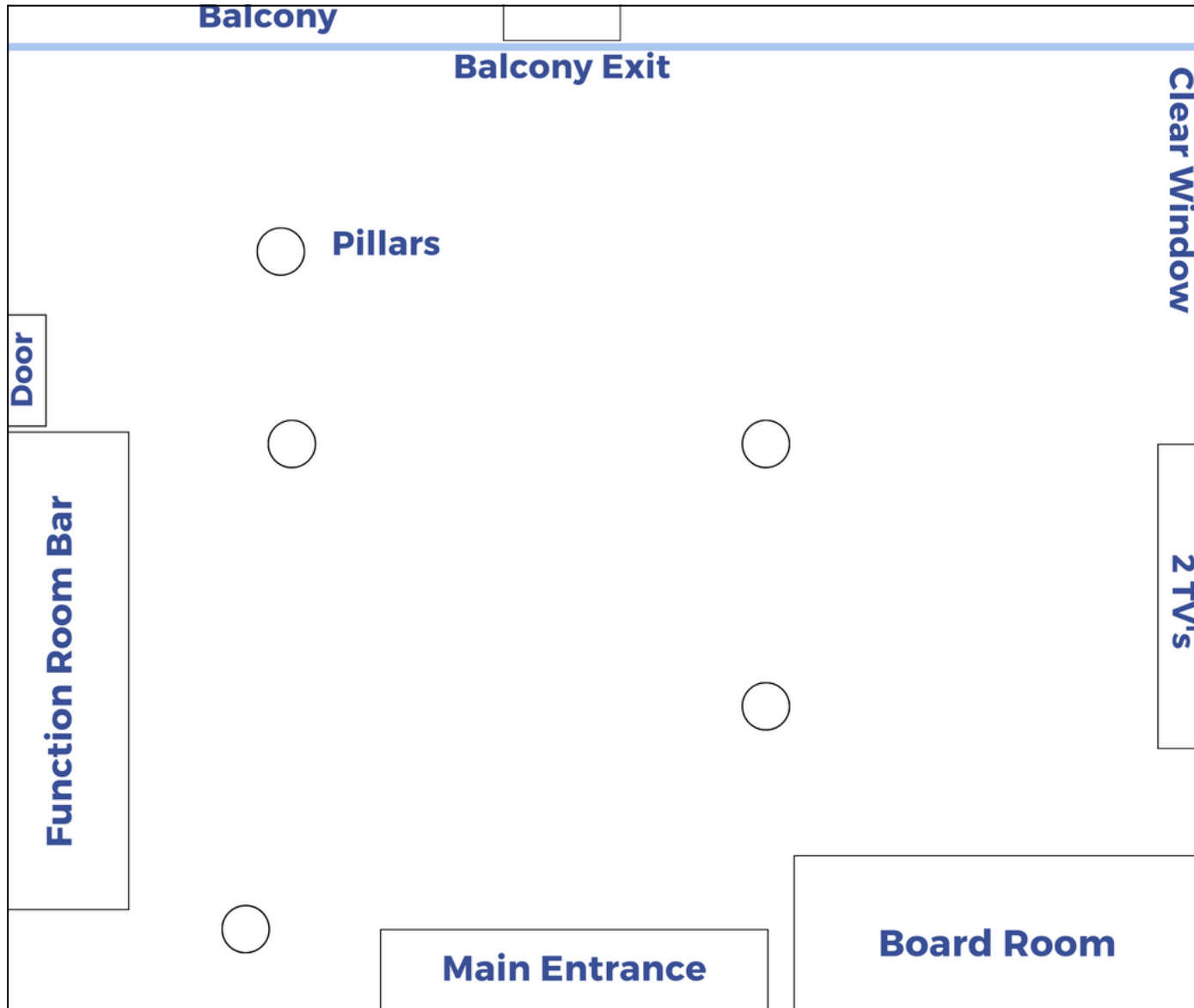
From the initial conversation to the food, everything was just perfect. The functions manager and team was professional and friendly.



You guys rock, made a very sensitive event, mums memorial, very hassle free and you were super responsive



Function Room Floor Plan



To Hire

Easel • \$20
White • H150cm • W24cm • A1 Signage

Cake Plinth • \$20
White • Acrylic • Square • 100cm

Cake Stand • \$15
White • Glazed • Round • 29.5cm

Cake Plinth & Cake Stand Package • \$30

Arbour • \$30
White • Round • Undecorated

Seat Covers & Sash • \$8 per table
White • Fitted To Function Room Seats • Lycra & Satin

Wishing Well • \$30
White • Gloss • Silver Locket • Fits 80 Cards

Trio LED Trueflame Candles • \$6 per table
White & Glass • Tiered Sizing • 20cm • 15cm • 10cm



Granola

Food Menu

Cocktail Style

Pricing

Cocktail Style 1
\$30 per person
Choice of 5

Cocktail Style 2
\$35 per person
Choice of 5

Cocktail Style 3
\$40 per person
Choice of 5

COCKTAIL STYLE 1

- Vegetarian Spring Rolls (V)
- Tempura Fish Pieces
- Salt & Pepper Squid
- Spinach & Cheese Triangles (V)
- Gourmet Mini Meat Pies
- Mini Sausage Rolls
- Assorted Mini Quiches
- Tomato & Basil Bruschetta on Mini Toast (GFO, VE, V)
- Falafel Balls w/ Tahini + Minted Yogurt
- Beef Meatball Flame Grilled Skewers

COCKTAIL STYLE 2

- Mini Beef & Cheese Sliders
- BBQ Pork Spring Rolls w/ Dipping Sauce
- Chicken Satay Skewers
- Jalapeno Cheese Poppers (V)
- Prosciutto Wrapped Rockmelon w/ Balsamic Glaze
- Cherry Tomato, Bocconcini & Pesto Skewers (V)
- Smoked Salmon w/ Dill Cream Cheese on Mini Toast
- Chicken Wing Ding Nibbles
- Prawn Twisters w/ Sweet Chilli Sauce

COCKTAIL STYLE 3

- Lamb Koftas w/ Minted Yogurt
- Peking Duck Spring Rolls w/ Plum Sauce
- BBQ Pulled Pork Mini Sliders w/ Asian Slaw
- Nan Jim Marinated Chicken Skewers
- Assorted Sushi Nori Rolls w/ Pickled Ginger & Wasabi Soy Sauce
- Mushroom, Spinach & Mozzarella Arancini Balls (V)
- BBQ King Prawn Skewers In Ginger Chilli & Lime
- Salmon & Avocado Rice Paper Rolls w/ Vietnamese Nuoc Cham Dressing
- Caramelized Onion & Goats Cheese Mini Tartlets (V)

Grazing Tables

Pricing

0.5 Metre
\$425

1 Metre
\$500

0.5 Metre • \$425

Includes 2 cheeses with quince paste and pate with a range of house made dips, sourdough breads, lavosh, olives, dried fruit, cured meats and a variety of the freshest seasonal fruit produce

1 Metre • \$500

Includes 4 cheeses with quince paste and pate with a range of house made dips, sourdough breads, Lavosh, olives, dried fruit, cured meats and a variety of the freshest seasonal fruit produce

Platters

Our platters are an excellent choice for wakes, memorials, corporate and private functions.

Assorted Sandwich Platter \$95.00 • 30 Pieces

A mix of 1/4 assorted sandwiches

Please note, vegetarian option only is available on request*

Seasonal Fruit Platter \$90.00 • 30 Pieces

Chef's selection of the best fresh seasonal fruit

Hot or Cold Finger Food Platter \$100.00 • 30 Pieces

Choose any 1 food item from our cocktail style menu

Antipasto Platter \$110.00 • Serves 10 Pax

A selection of grilled marinated vegetables, mixed olives, feta cheese, cured meat, crackers and grilled sourdough bread

Cheese Platter \$95.00 • Serves 10 Pax

A selection of Australian cheese served with dried fruit, nuts and crackers

Mixed Assorted Cake Platter \$80.00 • 30 Pieces

A selection of mixed assorted cakes

Kids Munchkin Platter \$80.00 • 30 Pieces

Chicken nuggets and fish pieces with shoestring fries and tomato sauce



Beverage Menu

Beverages

A bar tab can be arranged for functions or guests can pay for their own.

*Beverages are subject to change

White Wine:

- 821 South Sauvignon Blanc
- Henry & Son's Chardonnay
- Juliet Pinot Grigio
- Squealing Pig Rose

Red Wine:

- Hartog's Plate Cabernet Merlot
- Little Berry Shiraz
- Squealing Pig Pinot Noir
- Wynn's The Gables Cabernet Sav

Sparkling Wine:

- Henry & Sons Brut Cuvee
- Squealing Pig Prosecco
- Yellowglen Yellow 200ml Piccolo
- Yellowglen Pink 200ml Piccolo

Tap Beer:

- Balter
- Carlton Dry
- Great Northern Original
- Great Northern Super Crisp
- Toohey's New
- VB

Beverages Cont.

Bottled/ Canned:

- Balter
- Bentspoke
- Brookvale Union
- Corona
- Cruiser Varieties
- Great Northern Zero
- Hahn Light
- Hahn Super Dry
- Island Mist Seltzer
- Jim Beam/Jack Daniels
- Pure Blonde
- Somersby Cider
- Toohey's Extra Dry

Spirits:

- A selection of Scotch, Rum, Vodka, Bourbon, Whisky, Gin & Liquors

Soft Drinks:

- Coke
- Fanta
- Sprite

Tea & Coffee Station:

A tea & coffee station can be added to your function, just ask (it's free!)

Frequently Asked Questions

DO YOU OFFER PARKING?

Free parking is available on club premises.

HOW LONG CAN FUNCTIONS GO FOR?

Our functions (excluding board room) are based on a time limit of 5 hours. A charge of \$10 per guest, per hour or part hour will be payable for any function that continues beyond the agreed time. A maximum of 1 hour extension is allowed and must be pre-arranged. This per person charge is based on the full complement of guests. All functions must conclude by 11:00pm on Friday and Saturday evenings and by 10:00pm Monday to Thursdays. Our board room hire is based on a 5-hour time limit only.

DO I HAVE TO BE A MEMBER TO BOOK A FUNCTION?

Anyone is able to book our function room. Although, there are member discounts for beverages purchased at our bar in the function room.

CAN I BYO ALCOHOL?

We are a fully licensed venue and therefore do not allow BYO alcohol.

All beverage options and selections are controlled by the club and subject to change. Pricing subject to change and availability. Illawarra Yacht Club reserves the right to deny entry to intoxicated persons.

DO YOU HAVE WHEELCHAIR ACCESS?

Yes, we do, wheelchair access is available from the carpark rear doors of the building.

AM I ABLE TO BRING IN MY OWN DECORATIONS?

Yes of course. All decorations must be weighted and not stuck onto any walls or doors etc. External contractors are able to drop off decorations in your bump in time.

DO YOU CATER FOR FOOD ALLERGIES?

Please let our functions team know if any of your guests have food allergies or special dietary requirements. We can cater for the following dietary requirements: gluten free, dairy free, vegetarian, vegan & nut allergy. However, please note that whilst all reasonable efforts are taken to accommodate guest dietary needs, we cannot guarantee that food is 100% allergen free as it is all prepared in the same kitchen that handles nuts, shellfish, gluten and eggs.

WHAT IF I NEED TO POSTPONE OR CANCEL MY FUNCTION?

Cancellations wont be accepted within 10 days of the function date. Any monies will be forfeited. Please refer to your Terms & Conditions document.

DO YOU HAVE WIFI?

Yes, we have free Wi-Fi in our club.

CAN I BRING MY OWN CAKE?

Yes cake is permitted, any other food is not permitted. We are able to store 1 tier cakes in our function room fridge.

DO YOU CATER FOR TRAINING SESSIONS?

Yes, we can host Social Gatherings, Birthday Celebrations, Baby Showers, Wakes and Memorials, Corporate Functions and Networking Meetings & Seminars.

DO YOU HOST 18TH AND 21ST BIRTHDAY PARTIES?

We do not host 18th birthday parties. Selected age functions will require a security guard, at the clients cost. Our functions team will give all hosts a quote upon enquiring. All ID's will be checked on commencement of function.

CAN I HAVE A BAND AT MY FUNCTION?

Yes, please check with our functions team for sizing requirements.

DO YOU HAVE AUDIO AND VISUAL EQUIPMENT?

Yes, we do. We have 2 TV's and an inhouse Bluetooth sound system.

CAN I BRING MY OWN CATERING?

Illawarra Yacht Club is the sole caterer for all functions in the function room. No outside food is permitted other than birthday cake.

DO I GET A MEMBERS DISCOUNT ON FOOD AND BEVERAGE?

There are no further discounts for members.

CAN I ORDER FROM THE BRASSERIE MENU?

Clients can order from our brasserie menu for guest numbers of 30 and below. For guest numbers of 30+, clients will need to order from the functions menu.

Terms & Conditions

FUNCTION DURATION

Our functions (excluding board room) are based on a time limit of 5 hours. A charge of \$10 per guest, per hour or part hour will be payable for any function that continues beyond the agreed time. A maximum of 1 hour extension is allowed and must be pre-arranged. This per person charge is based on the full complement of guests. All functions must conclude by 11:00pm on Friday and Saturday evenings and by 10:00pm Monday to Thursdays. Our board room hire is based on a 5-hour time limit only.

BOOKINGS AND PAYMENTS

Confirmation by way of a non-refundable \$500 venue hire fee is required to secure the date and time of your function and must be paid within 3 days of receiving your invoice for payment. We hold tentative bookings for 3 days, failure to pay will result in the termination of your tentative booking. Your booking is not confirmed until the room hire payment is received along with a signed copy of our Function Terms and Conditions. Deposits can be made via bank transfer or in person/ over the phone via reception.

PAYMENT AND FINAL NUMBERS

Final guest numbers are required 21 days before the function date.

Final invoices/accounts are sent to client 21 days prior to function date and monies are to be received 10 days prior to the function date. Payments can be made by cash, credit card (Visa or MasterCard only) or EFTPOS in person/over the phone with reception at your selected venue.

For beverage tabs a bar account will be made up at the end of the function and must be paid for in full at the conclusion of your function. Credit card details need to be provided on the day of your function to be able to open a bar tab. Acceptable forms of payment on the day include cash, credit card (Visa and MasterCard only) and EFTPOS.

MENU CHOICES

Menus must be finalised no later than 21 days prior your function. No changes will be accepted after this date. Clients can order from our brasserie menu for guest numbers of 30 and below. For guest numbers of 30+, clients will need to order from the functions menu.

FUNCTION NUMBERS

120 guests maximum – Functions held in the functions room.

15 guests maximum- Functions held in the board room.

The final numbers are to be confirmed at least 21days before the event.

SMOKING

Smoking is prohibited unless in the clubs designated smoking area located out near the grassed area.

CHILDREN'S MEALS

Children's meals are charged at \$12 and can be chosen from our Brasserie menu. We do request a maximum of 2 meal choice is to be selected for all children's meals.

BUMP IN AND BUMP OUT TIMES

Bump in (set up) is permitted 2 hours prior to the start of your function. Illawarra Yacht Club does not offer previous day or earlier room access. Bump out (pack down) is permitted for 2 hours after the conclusion of your function. All belongings of the client will need to be taken off premises on the date of your function, unless pre authorised with your functions manager. Any lost or damaged items are not the responsibility of Illawarra Yacht Club. Illawarra Yacht Club reserves the right to take other function bookings up to two hours prior to your function and to hold functions simultaneously in other areas of the Club. We ask that you advise your guests to consider the residents and leave the Club and parking area as quietly as possible.

FURNITURE, DECOR AND STYLING

Package pricing is based on the current tables and chairs at Illawarra Yacht Club. If you would like different furniture, you are welcome to source this at an additional cost with prior approval from Illawarra Yacht Club. All major furniture items, fixtures and fittings must remain as styled or positioned. If you require changes, this must be upon agreement with our functions manager.

Decorations and theming are the responsibility of the client.

Nothing is to be nailed, glued or taped in any wall, door or other part of Illawarra Yacht Club. Approval by Illawarra Yacht Club is required before attaching things to our walls or hanging items to the ceiling. Any damage caused to the ceiling, will incur a \$12 fee per damaged tile. Any electrical lighting installation must be done by one of our recommended suppliers, or you must seek approval through Illawarra Yacht Club for any unknown suppliers that can provide a copy of their public liability insurance.

Any balloon decorations must be weighted to the floor or tables, individual ceiling balloons are not permitted and failure to adhere to this may result in an environmental fine issued by the council.

All cakes and floral arrangements must be delivered on the day of the function in your allocated bump in time, we do not accept delivery of these items prior to your function date. Illawarra Yacht Club is not responsible for any items brought into our venue. Any further damaged created during the function by the client or client's guests must be paid in full to repair.

EXTERNAL CONTRACTORS

The names of all external contractors must be advised to the Illawarra Yacht Club prior the function. Illawarra Yacht Club management must approve all contractors. Illawarra Yacht Club reserves the right to apply limits/restrictions on contractors so as not to impact on the venue and surrounds.

DRESS REGULATIONS

Smart casual attire is recommended. Please see our website for our dress regulations.

ALCOHOL

Illawarra Yacht Club is a licensed venue and BYO alcohol is not permitted at the club.

All beverage options and selections are controlled by the club and subject to change. Pricing subject to change and availability. Illawarra Yacht Club reserves the right to deny entry to anyone intoxicated or remove off premises. Guests are to have valid ID on them at all times if consuming alcohol. Bar service will cease 15 mins prior to the end of the function.

ENTRY REQUIREMENTS

All guests must adhere to the entry requirements of Illawarra Yacht Club.

MINORS

Minors under the age of 18 years old must be offsite from 10:00pm unless pre-authorized by management.

CATERING

Illawarra Yacht Club is the sole caterer for all functions in the function room. No outside food is permitted other than birthday cake. 1 tiered cake can be stored in our refrigerator. Please speak to our functions team if you have any questions.

CANCELLATION POLICY

Cancellations received 10 days or more days prior to the function date will not be accepted and any monies will not be refunded. All cancellations must be in email to the Functions Manager. Any cancellations prior to 10 days are not entitled to a refund of the non-refundable deposit. Illawarra Yacht Club reserves the right to cancel, amend or postpone any function within the club and reserves the right to reassign the function to another room if the room originally booked is not available or is not considered suitable in the opinion of the Club.

FUNCTION TYPES

Illawarra Yacht Club does not hold 18th birthday parties. For birthdays aged below 25 years of age, a security guard is required for the duration of the function at the client's cost. Illawarra Yacht Club has the right to cancel any function prior/on or during the function if these terms have not been met.

TERMS AND CONDITIONS

Illawarra Yacht Club Terms & Conditions document must be read, signed and agreed to prior to a deposit payment being made.

NON-REFUNDABLE DEPOSIT

Deposit must be paid within 3 days of receiving invoice for payment. Failure to do so, may result in the termination of the booking of your function.

All deposits are non-refundable.

WHEELCHAIR ACCESS

Wheelchair access is available at the external/lake side doors of the building, clients must seek Venue Manager or Supervisor on shift to grant access. Wheelchair accessible bathrooms are located in front of the functions room main entrance doors.

CLIENT RESPONSIBILITIES

The client is expected to conduct their function in a legal and respectable manner and is responsible for the conduct of its guests and invitees.

DATE CHANGES

All clients are welcome to one (1) date change within a 6-month time frame from original function date. This date must be chosen at the time of cancellation.

TICKETED FUNCTIONS

Illawarra Yacht Club prohibits clients from ticketing their functions in our club and function rooms.

PRICING

All prices are subject to change without notice. There are no discounts for members on room hire, food and beverages.

ADDITIONAL MEALS

Meals for entertainers and photographers are in the sole responsibility of the client.



1 Northcliffe Drive, Warrawong NSW 2502

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www.ofbrciyc.com.au

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